

# Principal Coffee/PTO Meeting Minutes

## 3/9/2018 8:30 am

Staff Attendance: President Sojourner, Mr. Stump and Tisha Harris

PTO Board in Attendance: Adrienne Schipfer, Alicia Whitcomb, Lisa Snider, Paula Wood and Jen Garcia.

Minutes Completed by: Alicia Whitcomb, PTO Secretary.

### Topics:

- Principal Coffee with Mr. Stump
  - Mr. Stump
    - Testing
    - Parent Survey
    - Recent Events/Reminders
    - Core Values
    - Upcoming Events
- March PTO Meeting
  - Calendar (see Upcoming events)
  - Updates
  - Committee Reports
    - Finance
    - Community Events
    - Gratitude
    - Yearbook

### Principal Coffee

#### President Sojourner

- Spoke about Mr. Stump announcing his retirement & what he means to TCA.
- Replacement process: Job will be posted, Wes Jolly is the hiring authority w/ a committee to help select candidates. New hire will be announced at a later date.

#### Mr. Stump

- Testing: Sarah Riter spoke about testing (Calendar Attached Below)
  - Not full Parc- testing was developed 80% by teachers statewide and 20% PARC
  - 3-6 have testing w/ 2 tests per day for one week of testing total
  - TCA will test in the paper format.
- Parent Survey
  - 304 total surveys completed. Kids earned a denim day for large parent participation.
- Recent Events:

- Crane began work on the roof of the new structures.
- Dart Warz event from the PTO was a success.
- Sock Hop put on by the high school was well attended & lots of fun.
- Upcoming Events:
  - All school assembly: Coming in March: Irish Dancers.
  - 5/6<sup>th</sup> music concert
  - March 16<sup>th</sup> Charlotte Web event 3/4<sup>th</sup> grade.
  - Westward Expansion in 5<sup>th</sup> grade 23<sup>rd</sup>
  - Colonial day 2<sup>nd</sup> grade 23<sup>rd</sup>
  - Spring Break March 26-30
  - Band chili supper March 9<sup>th</sup>
  - Chic-fil-A Spirit week
  - 2<sup>nd</sup> grade Staff Lunch hosted in March
  - 100's day in Kindergarten 22<sup>nd</sup>
  - Pi Day 16<sup>th</sup>
  - Box Top contest ends the 16<sup>th</sup>
  - May 22<sup>nd</sup> 6<sup>th</sup> Grade last recess ever event.

### **PTO Meeting**

- Updates:
  - North PTO members met with East & Central to build a relationship through all three campus groups.
  - The positions of Vice President and Secretary will be open. Place nominations in the office. Voting on April 5<sup>th</sup>.
  - Volunteer Appreciation will be in May. Parents shared ideas on how to honor volunteers.
  - Michelle Choi Announced her son's boy scout troop will be collected used/unwanted school supplies at the end of the year to donate to people in need. Student led project to give back/keep the environment clean.
  - Teacher Grants: New request came in. Funds spent for the year but encouraged to fulfill all grants possible.
    - Suggested to move funds to grant latest request.
    - Monica motioned to move funding. Lisa 1st/Mary 2<sup>nd</sup> the request. Funding move approved.
- Committee Updates:
  - Finance. Paula Wood is committee chair.
    - Arc Buck a Bag- upcoming event April 14-22<sup>nd</sup> . \$1 to TCA for each full bag to the Arc on N Academy Blvd.
    - Ink Cartridge fundraising- Kelly Frank to help run program.
    - Box Tops: A competition ending in March. Winning classes will get a Pizza Party.

- Community Events: Jen Garcia, Committee chair
  - Second Dart Warz event scheduled for April 18<sup>th</sup>
  - Charlotte Web event March 16<sup>th</sup>.
- Gratitude Committee
  - Adrienne spoke as the committee chair. Lisa Snider also the committee chair.
  - Working on teacher appreciation week. Details to come after spring break.
  - Meeting scheduled for the committee to work out details for appreciation week that will be May 7-11<sup>th</sup>.
  - National Teacher Day is May 8<sup>th</sup>.
- Yearbook Committee: Monica is committee chair.
  - Cost is \$22 each this year. Dedications are down to \$5
  - Sales end April 10<sup>th</sup>.
- Upcoming PTO Meeting Schedule:
  - April 5<sup>th</sup> 6:30-8:30
  - May (TBD- volunteer breakfast??) 11<sup>th</sup> 8:30-9:30

▪ March PTO Treasurer Update

<b>Date</b>	<b>Description</b>	<b>Deposit</b>	<b>Expenses</b>	<b>Balance</b>
08/01/2017	Starting Budget			\$9,329.30
08/09/2017	Ice Cream Social		\$154.72	\$9,174.58
08/10/2017	Staff Lunch (Gratitude Committee)		\$151.82	\$9,022.76
08/13/2017	Water Bar (Gratitude Committee)		\$13.90	\$9,008.86
08/28/2017	Window Decals (Cole Promo)		\$311.14 (Price adjusted according to bill)	\$8,697.72
08/31/2017	King Soopers Cards (Monies from spent cards)	\$257.12		\$8,954.84

08/31/2017	King Soopers Cards (Newly Purchased Cards)	\$90.00		\$9,044.84
09/07/2017	King Soopers Cards (80 New Cards)		\$400.00	\$8,644.84
09/06/2017	King Soopers (Monies from spent cards August)	\$105.00		\$8,749.84
09/17/2017	Staff Lunch (Gratitude Committee)		\$15.98	\$8,733.86
09/17/2017	Principal's Coffee (Officer's Budget)		\$68.39	\$8,665.47
10/04/2017	Coffee for Field Day (Officer's Budget)		\$72.98	\$8,592.49
10/06/2017	Power Breakfast for Teachers (Gratitude Committee)		\$63.11	\$8,529.38
10/17/2017	Staff Lunch (Gratitude Committee)		\$36.17	\$8,493.21
10/18/2017	King Soopers (Monies from spent cards September and October)	\$657.40		\$9,150.61
10/18/2017	EduKits (Proceeds from sales)	\$156.66		\$9,307.27
10/31/2017	King Soopers (Monies from spent cards, October)	\$301.75		\$9,609.02
11/09/2017	Paula Wood (PTO coffee for October meeting)		\$15.95	\$9,593.07

11/16/2017	Massages (Christmas gifts for teacher – Gratitude Committee)		\$76.00	\$9,517.07
11/13/2017	King Soopers (Newly purchased cards)	\$85.00		\$9,602.07
11/21/2017	Adrienne Schipfer (PTO food for October meeting)		\$23.97	\$9,505.12
11/21/2017	Monica Johnson (PTO coffee for November meeting)		\$42.70	\$9,578.10
12/06/2017	King Soopers (Monies from spent cards, November)	\$379.63		\$9,957.73
12/09/2017	Chick-fil-A Spirit Week	\$705.00		\$10,662.73
12/12/2017	Adrienne Schipfer (December PTO Meeting)		\$22.10	\$10,640.63
12/12/2017	Dart Warz (Deposit)		\$100.00	\$10,540.63
12/14/2017	Staff Tee Shirts (Gratitude Committee Christmas gifts)		\$636.92	\$9,903.71
12/28/2017	King Soopers (Monies from cards spent, December)	\$294.00		\$10,197.71
01/02/2018	King Soopers Cards (Monies from newly purchased cards)	\$90.00		\$10,287.71

01/08/2018	Second Grade Books (Pending Teacher Grant)		\$600.00	\$9,687.71
01/08/2018	Speech Therapy Games (Pending Teacher Grant)		\$102.63	\$9,585.08
01/08/2018	Chess and Checker Sets for Indoor Recess (Pending Teacher Grant)		\$41.97	\$9,543.11
01/08/2018	White Board on Wheels with Storage Bins (Pending Teacher Grant)		\$249.99	\$9,293.12
01/11/2018	Box Tops	\$913.50		\$10,206.62
01/11/2018	Adrienne Schipfer (PTO meeting)		\$31.79	\$10,174.83
01/25/2018	Massages for teachers		\$82.00	\$10,092.83
01/31/2018	King Soopers Cards (Monies spent in January)	\$395.75		\$10,488.58
02/01/2018	PTO Coffee/Lunch		\$64.38	\$10,424.20
02/08/18	Adrienne Schipfer (Principal's coffee)		\$11.11	\$10,413.09
02/16/2018	Adrienne Schipfer (Health Jam Volunteer Lunch)		\$55.92	\$10,357.17
02/25/2018	Alicia Whitcomb (Library Community Event)		\$114.16	\$10,243.01

■

- TCA North PTO Budget

- 2017 – 2018

- Proposed Expenses

- Starting Budget \$9,329.30
    - Officer's Discretionary Fund \$800.00 (\$535.13 spent to date)
    - Gratitude \$2,500.00 (\$1,131.82 spent to date)
    - Community Events \$1,500.00 (\$214.16 spent to date)
    - Teacher/Staff Grants \$1,000.00 (\$994.59 spent to date)

SCHOOL: TCA NORTH ELEMENTARY				
April 2018				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 CBT ELA/Math Begins	3	4	5	6
9 SciSS & PBT ELA/Math Begins 8:30-10:15 3 <sup>rd</sup> ELA 1 8:30-10:15 4 <sup>th</sup> ELA 1 9:30-11:35 6 <sup>th</sup> ELA 1 10:30-11:50 5 <sup>th</sup> Math 1  1:30-2:50 3 <sup>rd</sup> Math 1 1:30-2:50 4 <sup>th</sup> Math 1 12:30-2:15 5 <sup>th</sup> ELA 1 12:30-1:50 6 <sup>th</sup> Math 1	10 8:30-10:15 3 <sup>rd</sup> ELA 2 8:30-10:15 4 <sup>th</sup> ELA 2 9:30-11:35 6 <sup>th</sup> ELA 2 10:30-11:50 5 <sup>th</sup> Math 2	11 8:30-10:15 3 <sup>rd</sup> ELA 3 8:30-10:15 4 <sup>th</sup> ELA 3 9:30-11:35 6 <sup>th</sup> ELA 3 10:30-11:50 5 <sup>th</sup> Math 3  1:30-2:50 3 <sup>rd</sup> Math 2 1:30-2:50 4 <sup>th</sup> Math 2 12:30-2:15 5 <sup>th</sup> ELA 2 12:30-1:50 6 <sup>th</sup> Math 2	12 8:30-10:15 3 <sup>rd</sup> Math 3 8:30-10:15 4 <sup>th</sup> Math 3 8:30-10:15 5 <sup>th</sup> ELA 3 9:30-10:35 6 <sup>th</sup> Math 3	13 10:25-12:00 5 <sup>th</sup> Sci 1
16 8:30-10:05 5 <sup>th</sup> Sci 2 1:45-3:20 5 <sup>th</sup> Sci 3	17 MAKE UPS	18 MAKE UPS	19 MAKE UPS	20
23	24	25	26	27 End of Window
3 <sup>rd</sup> grade: 3 ELA/3 Math tests	4 <sup>th</sup> grade: 3 ELA/3 Math tests	5 <sup>th</sup> grade: 3 ELA/3 Math/3 Sci.	6 <sup>th</sup> grade: 3 ELA/3 Math tests	