

CURRENT CSP NEWS

CSP PHOTOS THIS WEEK – INDIVIDUAL PIX

August 27 – 30

Students may dress up or wear a uniform. No athletic wear or denim.

Return order form that was sent home last week.

**CSP CLASS photos will be taken in February. Only uniforms are worn for this photo.*

CSP/CP PHOTO RETAKES

October 3, 11 am - 1 pm – atrium

INTENSIVE 2 DAY PARENT SPALDING TRAINING

This class will familiarize you with the Spalding method to help you support your child. It will be taught by Becky Wade.

Dates: **October 20th and 27th**

Times: 8:00 am – 12:00 pm at the East Campus.

Cost: \$25

Please email Becky Wade at rwade@asd20.org to sign up.

HOW TO ORDER GR. 4 – 8 IEW VOCABULARY CARDS

CSP Parents may purchase a set of Vocabulary Cards from IEW (Institute for Excellence in Writing). The Vocab Cards are considered a “SPECIAL ORDER” item. The cards not required; however, students will be tested on IEW vocab words throughout the year. When you call in your order, specify which thematic book your child is using this year in TCA-CSP:

- **Grade 4 – All Things Fun & Fascinating**

This list of vocab words is only listed in the Teacher’s Manual, not the Student Book. Each week, the new vocab words will be listed in the Gr. 3 weekly newsletter.

- **Grade 5 – Narnia**

There is a word list in the Student Book that students can use to construct their own flashcards.

- **Grade 6 - U. S. History-Based Vol. 1** – non-consumable flashcards included in Student Book; students copy their own set.

- **Grade 7 – Medieval History** – students will make their own cards; no need to purchase.

- **Grade 8 - U. S. History-Based Vol. 2** – non-consumable flashcards included in Student Book; students copy their own set.

Contact IEW: CALL TOLL-FREE: 1-800-856-5815, Ext. 5004

EAST LIBRARY POLICY

- Books may be checked out before or after school by homeschool students and parents.
- College Pathways students may not be in the elementary wing at any time. They are to enter and exit through the atrium and not utilize the elementary hallways.
- Only K-6 students (both traditional program and CSP) have checkout privileges at the East library. All students in grades 7-12 must check out from the secondary library at the North campus.

- Students aren't allowed to hang out & do homework in the library after school unless accompanied by a parent.
- Students are welcome to check out books after school, but must then head out to carpool if not accompanied by a parent.

BABY WIPES NEEDED

Send in 1 package per Gr. 1-6 student next week- Baby Wipes (not Clorox wipes). After lunch each day, students wipe their hands clean. We want to be extra vigilant and respectful of students with severe nut allergies.

VOLUNTEERING AT TCA

As you know, TCA students, staff, and parents enjoy a warm, caring community that fosters the highest standards of academic, social, and emotional growth. The efforts of our parent & non-parent volunteers are a vital part of that community. In an effort to further ensure the safety of our students, TCA and Academy School District 20 require that all field trip chaperones and regularly-scheduled classroom helpers complete a background check and confidentiality agreement prior to chaperoning or working with our students. Please complete the Volunteer forms through [this link](#) and return them to the office.

If you were an approved volunteer during the 2017-18 school year, you do not need to fill out a new packet.

PREVIOUSLY POSTED NEWS

PARENT VOLUNTEERS NEEDED:

Interested in joining the Cottage School Program-College Pathways SAC (School Accountability Committee)? Come to the **first meeting Thursday, September 11 from 4:00 – 5:30 pm** in the East Campus Conference Room.

Meetings are held each quarter throughout the school year with the purpose of discussing budget priorities, safety, the school improvement plan, and other items pertaining to the operation of the school.

- **Tues. Sept. 11**
- Tues. Nov. 13
- Tues. Feb. 5
- Tues. April 9 (*Edelweiss cheesecake thank you treat!*)

ACTION ITEM: We need a community rep for our SAC. Any non-staff and non-CSP/CP parent can fill that need. A spouse of a staff member (who is not a parent of a TCA student) is suitable as well. Please invite your non-TCA friend, spouse or business associate to join our SAC in this capacity. We greatly appreciate your feedback.

If you're interested in joining the CSP-CP SAC, please contact Susan Nosal, CSP Principal, snosal@asd20.org before the first meeting on Sept. 11.

UNOFFICIAL CSP FACEBOOK PAGE

I want to make you aware of 'TCA's Cottage School Program Parents (unofficial)' Facebook page that contains a lot of useful information. Click here: <https://m.facebook.com/groups/942411899203416>

This new group page is being launched for families with students in the Cottage School Program. The site continues to be populated with useful homeschooling resources and info.

It is a community-building, knowledge-sharing platform to track upcoming school-wide activities, coordinate carpooling, initiate get-togethers, ask homework questions, reference monthly lunch menus, buy/sell/free-cycle gently used homeschool items (clothing, academic materials), highlight upcoming community events that appeal to homeschoolers, and engage in general homeschooling questions.

We can be found under the name: **TCA's COTTAGE SCHOOL PROGRAM PARENTS (UNOFFICIAL)**. This group is parent led and not required nor regulated by TCA CSP.

CSP CURRICULUM

CHARACTER

Character lessons ([more information](#)) are woven throughout our subject studies. Each week teachers share enriching character lessons so you may continue the conversation at home. Various character traits are taught at each grade level per month. The TCA Creed is central to our character education program. Students will have the opportunity to memorize and recite the Creed.

PARENTS –TEACH READING & SPELLING AT HOME

Although we are a Language Arts program, we don't teach K-8 Reading nor Gr. 3-8 Spelling. We highly recommend that you teach these subjects at home using curriculum you've purchased. Go to K-2 webpages - [TEACHING READING AT HOME](#) for helpful resources.

CSP LENDING LIBRARY

A variety of homeschool materials and required CSP curriculum are available to check out for a minimal refundable **cash deposit**. You may check out the materials for the entire year. Return books in May for your refund. Please make an appointment with Ruth Kozyra, CSP Curriculum & Program Specialist, at rkozyra@asd20.org, 487-2027. Click here for more info. [Click here](#) for more information.

CSP WEBSITE & D20 PARENT PORTAL

TCA's website: www.tcatitans.org

SIGN & DROP OFF 2 PARENT FORMS (click on [Fees & Forms](#))

- Notice of Intent to Homeschool - 1 per family
- Homeschool Status Report – 1 per child

PAY MANDATORY STUDENT FEES – www.payforit.net

CSP 2018-19 Student Fees are posted online @ [CSP/ Fees & Forms](#). Pay mandatory CSP fees **on-line** through your Infinite Campus Parent Portal. Parents input child's Student ID to complete the account set-up. Use **payforit username and password** to log onto: www.PayForIt.net. You may pay TCA student fees without incurring any convenience fee. (NOTE: There is a convenience fee for online lunch-money payments.) Questions? Contact Toni DeMott, tdemott@asd20.org, 488-6479.

If you have trouble paying fees or setting up a lunch account on www.PayForIt.net, select the "TCA Cottage School Elem" or "TCA Cottage School JH" as school/ location.

Please contact Ellen Damarelos, TCA staff accountant, if you have any questions or concerns - edamarelos@asd20.org (719) 488-6478.

START OF THE YEAR REMINDERS FOR ALL FAMILIES – NEW AND RETURNING

Throughout the year Cottage School Program (CSP) will communicate school information via Infinite Campus to your email address(es) that you have entered into Infinite Campus's Parent Portal. The instructions below will walk you through the pertinent aspects of the Parent Portal to help ensure your year is started off right.

1. Your contact information in Infinite Campus

- Go to the ASD20 website and sign in to access your PARENT PORTAL. Within the Parent Portal, please verify your contact information (emails, phone numbers, mailing address) are accurate. (Your phone number can be changed on the "Household Information" page and your email address can be changed on "Contact Preferences").
- Update your student's Emergency Contacts in Infinite Campus. Students will only be released to a parent or the Emergency Contacts listed in IC.
Log into your [IC extended portal account](#). Add/Update up to 3 contacts. Put "John and Nancy Doe" instead of just "John Doe" under "Name". (This method allows you 6 people as Emergency Contacts.)

2. Paying your student fees

2018-2019 [CSP Student Fees](#) are associated with our curriculum and your child's field trip.

- Your student ID number can be located by logging into your Parent Portal account.
- Also in the PARENT PORTAL, select the FEE tab to be routed to PayForIt.net to pay your child's fees.
- If you choose to pay by check or cash instead, please stop by the CSP front office to drop off your fees payment.
- See [CSP Mandatory Fee Schedule](#).

3. VERY IMPORTANT - Completing agreements and forms in Infinite Campus:

- While in the Parent Portal, go to the EXTENDED PORTAL to complete forms that need to be filled out for the year. Go to the [blue tab](#) at the top; click on each category and update your information.
- All CSP families' students must file a **Notice of Intent to Home School Form** AND a **Homeschool Status Report Form**. Please drop off a signed copy of each form to the CSP office. [Click here](#) to find these forms.

- Your student's immunizations must also be up-to-date. Required immunization information can be found here: [HEALTH/SCHOOL NURSE INFO](#).

READ CSP PARENT HANDBOOK

Parents - please read the [CSP Parent Handbook](#).

Sign off on IC – Extended Parent Portal – that you read this important document.

Also sign off on other IC permissions listed in your parent portal.

INFINITE CAMPUS

Do you need help with Infinite Campus? Click [here](#).

[Infinite Campus](#)

[IC FAQ](#)

If you have trouble logging into IC, contact help@asd20.org or 719-234-1777. or 719-234-1777.

CSP POLICY

DUAL ENROLLMENT GUIDELINES

CSP does not allow dual enrollment with other state funded schools. Submit one [HOMESCHOOL STATUS REPORT](#) for each homeschooled child. Please contact Sherry Cory at scory@asd20.org or Susan Nosal, CSP Principal, snosal@asd20.org if you have questions.

UNIFORMS

View the [elementary uniform policy](#) and [JH uniform policy](#) on the CSP website. Neutral shoes are best. Students need to wear sneakers to PE. JH students wear an athletic uniform for PE. Students may wear a solid color crew neck sweatshirt, cardigan sweater or **TCA logo** hoodie in the classroom in approved TCA colors - navy, hunter green, red, or white.

CARPOOL

Refer to [Carpool Map](#)

K-2 PICK UP AND DROP OFF AT CURB IN FRONT OF THE BUILDING

3-8 PICK UP AND DROP OFF BY THE FOOTBALL FIELD - along the curb by the goal post - not at the crosswalk or near the Child Development Center (CDC).

REVISION to CARPOOL PROTOCOL:

OLDER SIBLINGS SHALL GO TO THEIR YOUNGER SIBLING'S CARPOOL LOCATION TO WAIT FOR PICK UP.

OLDER SIBS MAY NOT PICK UP AT THE CLASSROOM DOOR.

WE DISMISS ALL STUDENTS AT 3:30 – not earlier.

***This is to provide adult supervision for all students at all times.**

Safety is the #1 priority at TCA.

Plan extra time during the first few days of school - follow the directions of the carpool attendants. Please be patient and courteous in the carpool line. **NO CELL PHONE USE** during carpool. Student safety is imperative. Come to a **complete stop** at the stop signs - PPCC campus police are rightfully vigilant and issue tickets if necessary.

3 options for PM pick-up:

1. **Pick Up** - Park in the big lot & wait outside the classroom door. If you are not waiting at the classroom at 3:30, your child will follow the teacher to the Drive-Up area of carpool. (Gr. K-2, front curb. Gr. 3-8, field)
2. **Walk Up** (Parent Waiting Area) --Students may walk to the blacktop by the playground and wait for parent to walk up and collect them. (Choose this option only if student is with an older sibling or after practicing the walk-up with a parent.)
3. **Drive Up**--Drive through East Elementary carpool. Students stand with teacher either on the front curb (Gr. K-2) or by the field (Gr. 3-8).

Students not picked up by 3:45 pm will be escorted to the CSP office. Parent will be called; arrive promptly & pick up your child from the office before 4:00 pm.

INCREASED SECURITY AT TCA-EAST

This info is a follow-up to Dr. Sojourner's Safety & Security letter that was sent to parents last week:

- There is an armed security guard in the building every day.
- Boulders have been placed on the north side of upper elementary playground.
- There is restricted door usage on campus. Visitors must enter/exit only through the front door of the building. Side doors are for staff only.
- Your driver's license will be scanned through the Raptor system in order to get a visitor's badge. (All D20 Elementary schools & TCA campuses use Raptor Scan.

TCA FAMILY NEWS

SUBSTITUTE OPPORTUNITY FROM HUMAN RESOURCES

Attention all parents & college grads! TCA is looking to hire Substitutes for Teachers and Paraprofessionals for this 18-19 school year!

How to Apply:

→ Go to www.tcatitans.org → Click Employment tab → Click Current Job Openings → Click All Jobs
→ Find Substitute Teacher/Tutor listing and... → Apply!

LANDSHARKS RUNNING CLUB

Sign up for Fall 2018 season

Click here for information: [Landsharks Running Club](#)

Coach – Mary Wilson @ marykmwilson@yahoo.com

TCA-East PTO CARNIVAL

Fri. Sept 7, 4:00 – 7:00 pm

All homeschool families and friends are invited to this fun family event!

Junior Titan Golf Tournament

Fri. Sept 14

For all interested TCA students in grades K-8. Click [here](#) for more details.

COMMUNITY NEWS

BARNES AND NOBLE EDUCATOR APPRECIATION WEEKENDS

If you haven't heard yet, every weekend in August is Educator Appreciation Weekend! Educators will save:

- A 25% discount on most books, toys & games, and gifts & stationery items
- A 25% discount on CDs and DVDs and Vinyl
- 10% off on Café items
- 10% off select Maker Tools and Toys

The discount works on classroom and personal purchases.

In order to receive this special discount you must have a **Barnes & Noble Educator Card**. Just bring in your school ID or a pay stub. Current Pre-K-12 teachers, librarians, principals, school counselors, special education teachers, paraprofessionals who teach reading or math, and **home schoolers** all qualify for our **free Educator Card**.

BOX TOPS

Turn in those box tops and soup labels you have collected over the year. As you do your back-to-school shopping, please remember that Box Tops can be found on a wide variety of food and paper products as well as some Hanes apparel. You can access the complete list of eligible products at www.btfe.com. Watch for bonus Box Tops on products and your shopping receipts too. If you are an on-line shopper, you can earn e-Box Tops by logging into btfe.com, then going to your preferred website to shop. Each single Box Top is worth 10 cents; bonus Box Tops are worth more. **We earn thousands of dollars every year for TCA East & CSP!**

KING SOOPERS NEIGHBORHOOD REWARDS PROGRAM

Last year CSP earned over \$1500 from the King Soopers rewards program. You can pick up a reloadable gift card in the CSP office. The initial cost is \$5 per card, and the card is pre-loaded with \$5. Every time you reload the card, CSP receives 5% back from King Soopers. Please consider supporting CSP with this easy program. For more details, contact the CSP office at 487-2000.